

TOWN OF LYME  
Select Board Meeting  
April 9, 2015  
Town Office Conference Room

The following were present for part or all or parts of this Select Board meeting:

Susan J. MacKenzie (Chair), Patricia G. Jenks (member), Charles J. Smith (member), (Police)Chief O'Keefe, Dina Cutting (Administrative Assistant), Diana Calder (Assessing Agent)Fred Stearns (Road Agent), Scott Bailey and Steve Williams (Highway employees).

1. Chair MacKenzie opened the meeting at 8:00AM.
  2. Highway Department: Stearns informed the board the grader pump had been repaired at the cost of \$6,700.00. The Board will review the Emergency Equipment Repair fund and then determine if this expense can come from that fund.
    - Williams truck needs some work on the clutch roughly \$1,800.00.
    - Williams explained the possible cost savings of purchasing a used triaxle truck for hauling of material (no plow). They felt this would be a cost savings for the town in the long run. The Board felt this should be look into.
    - MacKenzie reported a hole in the Fisher Bridge that has a direct opening for salt and debris to get to the new concrete and erode it. The Highway crew will attend to this.
    - The crew has been busy steaming culverts, fixing muddy roads and now plowing again.
    - Williams has attended a BMSI training for the new highway accounting program. More information needs to be provided and input so the program can be up and running soon.
    - NOTE: Russell Stearns has submitted his resignation as of April 15, 2015. The Board recognizes his years of service and appreciates his contribution to the town.
    - The Board thanked the Highway employees for coming to this meeting.
  3. MacKenzie moved to approve the minutes of April 2<sup>nd</sup>, 2015. Seconded by Jenks. Voted unanimously in favor.
  4. Matters arising & New business:
    - Cell Phone booster: still waiting to hear from Wavcom on an installation date. Smith informed all he had checked into the information and this antenna is what the Town needs.
  5. Diana Calder joined the board at this point. The Board and Calder reviewed the assessing clerk's position, time and need. The Board wanted confirmation that it was realistic to find someone to do the responsibilities of this job and the other jobs this clerk position is required to do.
  6. At 8:32AM Jenks moved to enter non-public session under authority of RSA 91-A: 3 II (c). "Reputation". Seconded by MacKenzie. Voted unanimously by a roll call vote. Present for the non-public session were, Smith, MacKenzie, Jenks, Calder & Cutting.
- At 9:04AM the Board returned to public session with no action taken having discussed personnel issues.
- The board, Calder and Cutting discussed strategies concerning training and assessing needs.
7. The board reviewed the court order regarding the Smiths. Once the snow is gone the Board will re-evaluate where progress is with the clean-up at the Goose Pond Road and Dorchester Road properties according to the court directive. The first deadline is May 1, 2015
  8. The Board discussed the Select Board survey results and will summarize and post them on the listserv.
  9. MacKenze inquired about updating the town web site and requested a meeting with "Virtual Town Hall" our web page providers.
  10. Chief O'Keefe reported a foul smell coming from his water and brown discoloration. Dina will notify the plumber. It was noted the water in the conference room sink was also malodorous.
  11. There was no public comment at this time.
  12. A manifest in the amount of \$440,982.28 was reviewed and approved (\$350,000 was Lyme School April 2015 appropriation).

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13. Timber consultant Evans Forest Management contract was reviewed and signed by the board.
14. Report of wood cuts for Thebodo (\$229.65) and Loch Lyme Lodge (\$1,133.31) were reviewed and signed.
15. The Prouty paperwork for the Use of the Common was passed to the Police Chief for review and recommendation.
16. MacKenzie moved to appoint the following people to the Conservation Commission as full members: James Munroe, Ian Smith, Russell Hirschler. Mary Beth Keifer was appointed as an alternate member. These are all 3 year terms. Seconded by Smith voted unanimously in favor.
17. Committee & Commissions:
  - Jenks reported the Coffee Hour was attended by two members of the Historians Inc. There seems to be a gray area regarding the “ownership” of donated items. It’s the Historians opinion that the items donated to the Historians belong to them, as they are a separate entity from the Town. However to cover insurance issues, there has been a signed agreement between the Town and Lyme Historians Inc defining the ownership of all donated items to be property of the Town of Lyme. The Historians would like to discuss this with the Board. Patty will get back to them and Dina will confirm a meeting time with them. They will be asked to come to the May 14, 2015 board meeting.
  - Conservation Commission: Smith reported the Commission will be putting in an 800’ trail to make Lyme Hill area more accessible. The Guyer’s with property off Dartmouth College Highway are asking for a letter from the Conservation Commission in order for a bank stabilization effort to take place. May 2<sup>nd</sup>, 2015 is Green up Day; Blake will be getting the blue bags for the community. Lee Larson is recommending the town forest be put into conservation easement.
  - Road Committee: 4/28/2015 is the Park and ride meeting. 4/24/2015 the engineer from “Bridge in a back pack” will be coming they will meet at the site of the bridge and then in the conference room. The Road Committee is recommending that a survey be done of all the problem areas on the River Road.
  - School Parking Study Committee: The committee is reviewing options. Information needed: Deed for abutting property, consider if parking affects the collective bargaining contract with the Teachers. They discussed the idea of a permeable surface in order to allow grass to grow up, this way you can park on it and it still looks nice.
  - “Common Use Policy” form and public meeting was discussed. Every community member has ideas of how the common should be used. The board is trying to balance things between insurance, safety and town events. The common is still considered to be a no parking area. Each “common use application” will be addressed individually. The Town will maintain a foot path a cross the common with a snow blower during the winter months. There will be no plowing of the common. Smith moved to make changes to the current “Common Use Policy” to allow for the town to snow blow a foot path during the winter months. Seconded by Jenks. Voted unanimously in favor. A few people living around the common noted a runoff problem. The Board was not aware of drainage or catch basins on the back side of the common. If there are any, these would be State maintained. The idea of fencing on the Route 10 side needs to be explored. There are many options. Someone needs to gather information on this. At this time Smith moved to adopt the revised policy as amended at this morning’s meeting. Seconded by Jenks. Voted unanimously in favor.
  - Chief O’Keefe offered to put up the new motion sensor spot light on the front of the Town Office building.
  - The board and Chief O’Keefe signed the Police Chief 2015 contract.

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18. At 10:54 AM MacKenzie moved to enter non-public session under authority of RSA 91-A: 3 II (a). Seconded by Jenks and voted unanimously by a roll call vote. Present for the non-public session were, Smith, MacKenzie, Jenks & Cutting.
19. At 11:14 AM the Board returned to public session having voted 3-0 to seal the minutes of this meeting.
20. There being no further business Jenks moved to adjourn at 11:15AM. Seconded by Smith. Voted unanimously in favor.

Respectfully Submitted,  
Dina Cutting